

## NIH Child Care Cost Payment Request

The NRSA childcare costs apply to full-time NIH-NRSA-supported fellowship and trainee positions. The individual should complete the information below when requesting reimbursement for childcare expenses.

Signed Form should be attached to the One Time Payment transaction in WorkDay.

Childcare cost are permitted if:

- Fellow or Trainee is in a full-time NIH-NRSA-supported position
- Dependent children are living in the eligible individual's home AND under the age of 13, or children who are disabled and under age 18
- Provider is licensed and/or regulated by state and/or local authorities

### Request Details

Date of Request:

Trainee/Fellow Name

Child's Name

Childcare Provider Name:

License Verification

MO DVN:

IL Status

Dates of Service

Description of Services Provided

Amount Requested

Signature below is confirmation that reimbursement being requested for childcare expenses meets all requirements specified by sponsor and institutional guidelines. Fellow/Trainee is attesting that child is eligible per NIH's requirements, lives in their home and is under 13 (or 18 if disabled)

Trainee/Fellow Signature

Date