

Payroll Processing Schedule 2017

			FINAL	FINAL			FINAL		
P/R	Pay Period	Deductions	Med School Job Data, Bonus & Add'l Pay Deadline 5PM (unless noted)	Danforth Job Data, Academic Pay, Bonus & Add'l Pay Deadline 5PM (unless noted)	Pay Sheets Available 8 AM	T&L Approvals 11:59pm (unless noted)	On-Line Pay Sheets by 12PM , Sourcing Approved by 3 PM (unless noted)	Distribution Available	Checks Released
BWK	12/18-12/31/16	*	12/29	12/28	12/30/16	1/3/17 11am	1/3/17 (paysheets 2pm)	1/5/17	1/6/17
BWK	01/01-01/14	**	1/9	1/11	1/13	1/17 11am	1/17 (paysheets 2pm)	1/19	1/20
MON/STP	01/01-01-31	****	1/18	1/23	1/25	na	1/26	1/30	1/31
BWK	01/15-01/28	*	1/23	1/27	1/30	1/30	1/31	2/2	2/3
BWK	01/29-02/11	**	2/6	2/9	2/13	2/13	2/14	2/16	2/17
MON/STP	02/01-02/28	****	2/16	2/17	2/22	na	2/23	2/27	2/28
BWK	02/12-02/25	*	2/20	2/23 3pm	2/27	2/27	2/28	3/2	3/3
BWK	02/26-03/11	**	3/6	3/9	3/13	3/13	3/14	3/16	3/17
MON/STP	03/01-03/31	****	3/16	3/20	3/22	na	3/23	3/30	3/31
BWK	03/12-03/25	***	3/20	3/23 3pm	3/27	3/27	3/28	3/30	3/31
BWK	03/26-04/08	*	4/3	4/6	4/10	4/10	4/11	4/13	4/14
MON/STP	04/01-04/30	****	4/14	4/18	4/20	na	4/21	4/27	4/28
BWK	04/09-04/22	**	4/17	4/20	4/24	4/24	4/25	4/27	4/28
BWK	04/23-05/06	*	5/1	5/4	5/8	5/8	5/9	5/11	5/12
BWK	05/07-05/20	**	5/15	5/18	5/22	5/22	5/23	5/25	5/26
MON/STP	05/01-05/31	****	5/17	5/22	5/24	na	5/25	5/30	5/31
BWK	05/21-06/03	*	5/30	6/1	6/5	6/5	6/6	6/8	6/9
BWK	06/04-06/17	**	6/12	6/15	6/19	6/19	6/20	6/22	6/23
MON/STP	06/01-06/30	****	6/19	6/22	6/26	na	6/27	6/29	6/30
BWK	06/18-07/01	*	6/23	6/28	6/30	7/3 11am	7/3 (paysheets 2pm)	7/6	7/7
BWK	07/02-07/15	**	7/10	7/13	7/17	7/17	7/18	7/20	7/21
MON/STP	07/01-07/31	****	7/18	7/21	7/25	na	7/26	7/28	7/31

Payroll Processing Schedule 2017

			FINAL	FINAL			FINAL		
P/R	Pay Period	Deductions	Med School Job Data, Bonus & Add'l Pay Deadline 5PM (unless noted)	Danforth Job Data, Academic Pay, Bonus & Add'l Pay Deadline 5PM (unless noted)	Pay Sheets Available 8 AM	T&L Approvals 11:59pm (unless noted)	On-Line Pay Sheets by 12PM , Sourcing Approved by 3 PM (unless noted)	Distribution Available	Checks Released
BWK	07/16-07/29	*	7/24	7/27	7/31	7/31	8/1	8/3	8/4
BWK	07/30-08/12	**	8/7	8/10	8/14	8/14	8/15	8/17	8/18
MON/STP	08/01-08/31	****	8/17	8/21	8/23	na	8/24	8/30	8/31
BWK	08/13-08/26	*	8/21	8/24 3pm	8/28	8/28	8/29	8/31	9/1
BWK	08/27-09/09	**	9/5	9/7	9/11	9/11	9/12	9/14	9/15
MON/STP	09/01-09/30	****	9/14	9/18	9/20	na	9/21	9/28	9/29
BWK	09/10-09/23	***	9/18	9/21 3pm	9/25	9/25	9/26	9/28	9/29
BWK	09/24-10/07	*	10/2	10/5	10/9	10/9	10/10	10/12	10/13
BWK	10/08-10/21	**	10/16	10/19	10/23	10/23	10/24	10/26	10/27
MON/STP	10/01-10/31	****	10/19	10/23	10/25	na	10/26	10/30	10/31
BWK	10/22-11/04	*	10/30	11/2	11/6	11/6	11/7	11/9	11/10
BWK	11/05-11/18	**	11/10	11/14	11/16	11/17 12pm	11/17 (paysheets 3pm)	11/21	11/22
MON/STP	11/01-11/30	****	11/14	11/16	11/20	na	11/21	11/29	11/30
BWK	11/19-12/02	*	11/27	11/30	12/4	12/4	12/5	12/7	12/8
BWK	12/03-12/16	**	12/11	12/14	12/18	12/18	12/19	12/21	12/22
MON/STP	12/01-12/31	****	12/14	12/18	12/20	na	12/21	12/28	12/29

BWK = Biweekly MON = Monthly STP = Stipend

- * Deductions: All Health, Life, HSA, RMSA, United Way, Retirement, Student Loans, Spending Plans
- ** Deductions: All Health, Life, HSA, RMSA, United Way, Retirement, Student Loans, Spending Plans, Parking, Union Dues, Long Term Care
- *** Deductions: Retirement, Student Loans, United Way, Spending Plans
- **** All Deductions

As of 10/31/16